

Code of Ordinances
of the
Borough of Pillow
Dauphin County, Pennsylvania

Published by Authority of the Borough

Revised Final Draft
Submitted December 30, 2014

KEYSTATE PUBLISHERS, INC.
300 West King Street, P.O. Box 366
Shippensburg, PA 17257

CONTENTS

Municipal Officials	v	
Foreword	vii	
Adopting Ordinance	ix	
Fee Schedule	xv	
Chapter 1	Administration and Government	1-1
Chapter 2	Animals	2-1
Chapter 3	[Reserved]	3-1
Chapter 4	[Reserved]	4-1
Chapter 5	Code Enforcement	5-1
Chapter 6	Conduct	6-1
Chapter 7	Fire Prevention and Fire Protection	7-1
Chapter 8	Floodplains	8-1
Chapter 9	[Reserved]	9-1
Chapter 10	Health and Safety	10-1
Chapter 11	[Reserved]	11-1
Chapter 12	[Reserved]	12-1
Chapter 13	Licenses, Permits and General Business Regulations	13-1
Chapter 14	[Reserved]	14-1
Chapter 15	[Reserved]	15-1
Chapter 16	[Reserved]	16-1
Chapter 17	[Reserved]	17-1
Chapter 18	Sewers and Sewage Disposal	18-1
Chapter 19	[Reserved]	19-1
Chapter 20	[Reserved]	20-1
Chapter 21	Streets and Sidewalks	21-1
Chapter 22	Subdivision and Land Development	22-1
Chapter 23	Stormwater Management	23-1
Chapter 24	Taxation; Special	24-1
<u>Appendix</u>		
A	Annexation of Territory	A-3
B	Bond Issues and Loans	A-5
C	Franchises and Services	A-7
D	Governmental and Intergovernmental Affairs	A-9
E	Plan Approval	A-11
F	Public Property	A-13
G	Sewers	A-15
H	Streets and Sidewalks	A-17
I	Water	A-21
Table to Disposition of All Ordinances		K-1
Index		I-1

Officials
of the
Borough of Pillow
County of
Dauphin, Pennsylvania

ELECTED OFFICIALS

Mayor - Todd L. Laudenslager

Borough Council

President - Dennis Smeltz
Vice President - Clarence G. Schreffler
- Mary A. Newcomb
- Terrance M. Loftus
- David Hoover

Tax Collector - Dauphin County Treasurer's Office

Auditors - Yvonne Romberger
- Jean D. Deppen
- Joan Williard

APPOINTED OFFICIALS

Secretary - Carol L. Hoch
Solicitor - Joseph D. Kerwin, Esquire

FOREWORD

*History*¹

Pillow was founded in 1818 by John Snyder, a land developer from Mercer County, as Snyderstown (Schneiderstettle). The Borough was incorporated as Uniontown on April 20, 1864. When the town got its first post office in 1847, a post office under the name Uniontown already existed. A postal official substituted the name “Pillow” after General Gideon Pillow, who was popular at the time for his victories in the Mexican-American War. Over the next hundred years, the new name slowly took hold, and on November 2, 1965, the residents voted to change the official name of the town to Pillow.

The Code of Ordinances of the Borough of Pillow was prepared by Keystate Publishers, Inc., and adopted by the Borough of Pillow Borough Council on *[Date]* by Ordinance Number_____.

Organization

The Code contains four parts which are (1) the valid current ordinances of the Borough of Pillow contained in Chapters 1 through 24, (2) the Appendix, which lists by abstracted title all ordinances of a temporary or “one time” nature, (3) the Table to disposition of each ordinance ever enacted by the Borough of Pillow, and (4) the Index, which is an alphabetical arrangement of subjects.

In the Code each Chapter is separated by a divider tab, and specific ordinances can be located by subject on the contents page at the beginning of each Chapter. The Index may also be used to search for a subject when one is looking for general information on a particular subject, or if it is not known in which Chapter the subject might be found. The Appendix consists of several general categories containing a chronological listing of short subject descriptions along with a reference to the original ordinance and its date of enactment, if known.

The Table to disposition indicates what action has been taken by the Borough of Pillow Borough Council with regard to every ordinance ever enacted. An ordinance has either been (1) specifically repealed, (2) superseded by another ordinance, (3) is located in a Chapter of the Code book, or (4) is located in the Appendix. Annual tax rate and budget ordinances are located only in the Table. The Table is a cross reference to the original ordinance books of the Borough of Pillow, and to the location within the Code of each ordinance by number.

¹Editor’s Note: Adapted from the history posted as of September 21, 2007, to http://en.wikipedia.org/wiki/Pillow,_Pennsylvania

ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE CODE OF ORDINANCES OF THE BOROUGH OF PILLOW, DAUPHIN COUNTY, PENNSYLVANIA; CONSOLIDATING, REVISING, AMENDING AND REPEALING CERTAIN ORDINANCES; ENACTING CERTAIN NEW PROVISIONS; PROVIDING A PROCEDURE FOR AMENDING THE CODE AND FOR THE CITATION OF THE CODE AND THE EFFECTIVE DATE THEREOF; ESTABLISHING RESPONSIBILITY FOR MAINTENANCE OF THE CODE; SAVING CERTAIN PROVISIONS FROM REPEAL; AND PRESCRIBING PENALTIES FOR VIOLATION.

The Borough of Pillow hereby ordains:

Section 1. Adoption. The *Borough of Pillow Code of Ordinances* as prepared and published for the said Borough of Pillow by Keystate Publishers, Inc., is hereby adopted as a consolidation, codification and revision of the ordinances of the Borough of Pillow. Chapters 1 through 24 thereof contain the text of the body of all general administrative and regulatory ordinances of the Borough of Pillow organized as follows:

Chapter 1	Administration and Government
Chapter 2	Animals
Chapter 3	[Reserved]
Chapter 4	[Reserved]
Chapter 5	Code Enforcement
Chapter 6	Conduct
Chapter 7	Fire Prevention and Fire Protection
Chapter 8	Floodplains
Chapter 9	[Reserved]
Chapter 10	Health and Safety
Chapter 11	[Reserved]
Chapter 12	[Reserved]
Chapter 13	Licenses, Permits and General Business Regulations
Chapter 14	[Reserved]
Chapter 15	[Reserved]
Chapter 16	[Reserved]
Chapter 17	[Reserved]
Chapter 18	Sewers and Sewage Disposal
Chapter 19	[Reserved]
Chapter 20	[Reserved]
Chapter 21	Streets and Sidewalks
Chapter 22	Subdivision and Land Development
Chapter 23	Stormwater Management
Chapter 24	Taxation; Special

Appendix

A	Annexation of Territory
B	Bond Issues and Loans
C	Franchises and Services
D	Governmental and Intergovernmental Affairs
E	Plan Approval
F	Public Property

- G Sewers
- H Streets and Sidewalks
- I Water

Table to Disposition of All Ordinances

The Appendix of the volume lists, by subject matter, in chronological order, the titles (or an abstract of title) of enactments of special nature or of historical interest, for the complete text of which the official records of the Borough of Pillow shall be authoritative.

Section 2. Citation and Effective Date. The codification referred to in Section 1 of this ordinance shall be known and cited officially as the *Borough of Pillow Code of Ordinances*, and all future ordinances shall make reference thereto. This ordinance shall become effective immediately upon publication of notice of final enactment as required by law.

Section 3. Saving Clause. The provisions of the *Borough of Pillow Code of Ordinances*, so far as they are the same as those ordinances and regulations in force immediately prior to the adoption of said Code, are intended as a continuation of such ordinances and regulations and not as a new enactment. The provisions of the *Borough of Pillow Code of Ordinances* shall not affect any suit or prosecution pending or to be instituted to enforce any of the prior ordinances or regulations.

Section 4. Consolidation and Revision. As a necessary part of codification, the following provisions are hereby consolidated and revised as indicated:

A. *Consolidations.*

Section	Subject	Ordinance No.
	[Reserved]	

B. *Revisions.*

Section	Subject	Ordinance No.
	[Reserved]	

Section 5. New Enactments, Amendments and Repeals. As a necessary part of codification, the following ordinances are hereby enacted, amended and repealed as summarized by short title:

A. *New Enactments.*

Section	Subject
§§1-101–1-111	Preliminary Provisions
§§10-201–10-204	Control of Grass, Weeds and Other Vegetation
§21-101	Street Excavations

Section	Subject
§§24-101–24-115	Realty Transfer Tax

B. Amendments.

Section	Subject	Ordinance No., Section
§2-102	Approved Hives Required	--/1983, §2
§2-105	Penalties	--/1983, §5
§2-203	Penalties	5, §4
§5-116	Penalties	2010-01, §16
§6-108	Penalties and Fees	6, §8
§6-202	Certain Types of Loitering Prohibited	9/10/1985, §2
§6-204	Penalties	9/10/1985, §4
§6-303	Definitions	2010-02, §3
§6-306	Enforcement	2010-02, §6
§7-103	Penalties	01-1998, §4
§8-310	Enforcement	2012-01, Art. III, §3.09
§10-105	Penalties and Fees	3, §6
§13-107	Permit Required	1/10/1989, §7
§13-108	Penalties	1/10/1989, §8
§13-203	Permit/License Fee	2009-02, §13-203
§13-211	Violations and Penalties	2009-02, §13-2011
§18-115	Penalty	2010-03, §15
§21-205	Penalties	2009-01, §5
§23-1205	Penalties	2010-04, §1205

C. Repeals.

Ordinance/Resolution	Subject
<i>Ord. 5, §3</i>	Exemption of Certain Animals

Section 6. Adoption of Standard Codes by Reference. As a necessary part of codification, the following ordinances are hereby enacted by reference as standard codes summarized by short title:

Section	Short Title
	[Reserved]

Section 7. Land Use Amendments. The *Borough of Pillow Code of Ordinances* is hereby amended as is more fully shown in the complete text of Chapter 22 thereof which is attached hereto and made part hereof by reference hereto as if fully set out at length herein, with deletions shown by ~~strike-through~~ and additions shown by underline, all of which is briefly summarized hereinafter.

A. *New Provisions.* The following provisions are new provisions which are being added to the Code, are underlined throughout the text, and are summarized as follows:

Section	Subject
	[Reserved]

B. *Revised Provisions.* The following provisions of the Code are revised, the text of which indicates deletions by ~~strike-through~~ and additions shown by underline, and are summarized as follows:

Section	Subject	Ordinance No.
§22-301	Definitions	O-1-78, §301
§22-401	Plat Requirements	O-1-78, §401
§22-402	Pre-application Plans and Data; Procedures	O-1-78, §402
§22-403	Pre-application Plans and Data; Specifications	O-1-78, §403
§22-404	Preliminary Plat; Procedure	O-1-78, §404
§22-405	Preliminary Plat; Specifications	O-1-78, §405
§22-407	Final Plats; Specifications	O-1-78, §407
§22-501	Streets	O-1-78, §501
§22-504	Lots	O-1-78, §504
§22-505	Erosion and Sediment Control; General Standards	O-1-78, §505
§22-604	Sewers and Water	O-1-78, §604
§22-703	Design Standards	O-1-78, §703
§22-704	Improvement and Construction Requirements	O-1-78, §704
§22-705	Fees	O-1-78, §705
§22-801	Filing	O-1-78, §801
§22-903	Modification of Waiver	O-1-78, §903
§22-1001	Administration and Enforcement	O-1-78, §1001
§22-1003	Enforcement Remedies	O-1-78, §1003

C. *Repealed Provisions.* The following provisions of the Code are repealed, the text of which indicates deletions by ~~strike-through~~, and are as follows:

Section	Subject	Ordinance No., Section
	[Reserved]	

Section 8. Procedural Changes. The following minor procedural changes have been made to existing Borough of Pillow ordinances:

- A. Grammatical and spelling errors have been corrected where necessary;
- B. Minor changes have been made to correct obsolete terms and usages;
- C. The penalty provisions have been revised where necessary to comply with the Pennsylvania Borough Code, Vehicle Code, Municipalities Planning Code and the Local Tax Enabling Act.

Section 9. Amending the Code of Ordinances. The procedure for amending the Code of Ordinances shall include the citation of the Chapter, Part, Section and subsection to be amended, revised, repealed or added as follows:

- A. *Amendment or Revision.* “Chapter ___, Part ___, Section ___, Subsection ___ is hereby amended [revised] to read as follows...”
- B. *Additions.* “Chapter ___, Part ___, Section ___, Subsection ___ is hereby amended by the addition of the following...”
- C. *Repeal.* “Chapter ___, Part ___, Section ___, Subsection ___ is hereby repealed in its entirety.”

Section 10. Responsibility for Code of Ordinances. It shall be the responsibility of the Borough of Pillow Secretary to maintain an up-to-date certified copy of the Code of Ordinances. This copy shall be the official copy of the *Borough of Pillow Code of Ordinances* and shall be available for public inspection.

Section 11. Penalties. It shall be unlawful for anyone to change, alter or tamper with the Code of Ordinances in any manner which will intentionally misrepresent the laws of the Borough of Pillow. Whosoever shall violate this Section shall be guilty of an offense under §4911, “Tampering with Public Records or Information,” of the Crimes Code, 18 Pa.C.S.A. §4911, and shall be prosecuted under that Section of the law.

Section 12. Severability of Parts of Codification. It is hereby declared to be the intention of the Borough of Pillow that the Chapters, Parts, Sections, paragraphs, sentences, clauses and phrases of this codification are severable. If any Section, paragraph, sentence, clause or phrase of this Code is declared unconstitutional, illegal or otherwise invalid by the judgment or decree of a court of competent jurisdiction, that invalidity shall not affect any of the remaining Chapters, Parts, Sections, paragraphs, sentences, clauses or phrases of this codification.

ENACTED AND ORDAINED this ____ day of _____, 20____.

ATTEST:

Borough of Pillow

Secretary

President, Borough Council

APPROVED this ____ day of _____, 20 ____.

Mayor

Fee Resolution

A resolution establishing fees for the filing of applications, permits and licenses for the Borough of Pillow.

WHEREAS, the Borough Council of the Borough of Pillow has adopted a codification, consolidation and revision of the ordinances of the Borough of Pillow; and,

WHEREAS, it is the desire of the Borough Council of the Borough of Pillow to eliminate all filing fees, permit fees and license fees from the Code of Ordinances and enact them instead by resolution; and,

NOW, THEREFORE BE IT RESOLVED THAT and it is hereby resolved by the Borough Council of the Borough of Pillow that all fees are hereby fixed as follows:

Subject	Fees
LICENSES, PERMITS AND GENERAL BUSINESS REGULATIONS	
BYOB clubs	
permits	§13-107
administrative	\$250
renewal	\$100
Transient retail business	
permit/license fee	§13-203 \$250
SUBDIVISION AND LAND DEVELOPMENT	
Mobile home park permits	§22-705
mobile home park application	\$15 plus \$1 for each lot
Preliminary plat filing	§22-801
each lot in the proposed subdivision or land development	\$2 for each lot
minimum total charge	\$25

RESOLVED this ____ day of _____, 20____.

ATTEST:

Borough of Pillow

Secretary

President, Borough Council

